



BUSINESS ANALYST - COMFORTS OF HOME, Paris

Comforts of Home, LLC, a fast-growing American multinational company which provides lodging to student travelers in five European cities, seeks a Business Analyst to coordinate certain implementation aspects of its Enterprise Resource Planning system (ERP), and then to coordinate ongoing aspects of use of the system for financial reporting and business analysis.

The Business Analyst will be based in the administrative office of the Company's French subsidiary, Comforts of Paris, in Paris. The Business Analyst will report to the Company's Finance Director, currently based in Paris.

The Business Analyst will be responsible for the following activities:

Systems Configuration and Reporting

- Participate in Netsuite implementation and post release tests and developments
- Implement Financial processes and support operational team in adopting and perfecting systems to improve business comprehension and follow-up
- Coordinate Netsuite maintenance and improvements with external vendors as well as Finance and operations teams

Financial Planning and Analysis (FP&A):

- Prepare financial reports by collecting, formatting, analyzing, and explaining information
- Report on and analyze trends in key performance indicators including volume, cost of sales, operating margin, base costs, inventory, etc.
- Develop financial models and analysis to support management initiatives
- Recommend financial actions by assessing options in relation to organization goals

Business Analysis

- Create, and analyze financial information and reports to provide recommendations to management to improve performance, facilitate decision making processes, and help to understand any other financial metric(s)
- Communicate in different channels perimeter's performance, opportunities, risks and any other outstanding item to provide valuable support.

TRAINING AND OCCUPATIONAL EXPERIENCE REQUIREMENTS

- 3-5 years' experience in business or financial analysis with Enterprise Resource Planning systems, preferably in a multinational environment
- Accounting degree required. Additional financial degree from a reputable university preferred

comforts *of* home

Work experience in financial planning and operations extension of ERP's (such as CRM) would be appreciated.

- Experience directly managing and/or training teams on systems implementation

ESSENTIAL SPECIFIC REQUIREMENTS

- Fluent English and French
- Excellent Excel skills (including pivot tables and most common Excel functions)
- Autonomy and ability to work in a small team, and in a start-up environment
- Ability to learn new systems and products quickly

REQUIRED SKILLS AND BEHAVIORS

- Effective analytical, organizational, and problem-solving skills
- Excellent communication skills, both written and verbal
- Ability to explain new systems/processes and motivate team members to adopt and learn them
- Commitment, rigor regarding work tasks, and flexibility in supporting deadlines within an international environment
- Self-starter and team player, able to work independently and collaboratively
- Able to optimize processes

To apply, please send cover letter and resume to paris.jobs@get-comfortable.com. Applications without a cover letter will not be considered.